# PURCHASE REQUEST

## OFFICE OF THE SOLICITOR GENERAL

(Agency)

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| Department: | **CASE MANAGEMENT SERVICE** | PR No. 025-11-180 (EPA 2026) | Date: November 5, 2025 |
| Section: | | SAI No. | Date: |

| Stock No. | Unit | Item Description | Qty | Estimated Unit Cost | Estimated Amount |
|---|---|---|---|---|---|
| | lot | **PROCUREMENT OF ICT EQUIPMENT:**<br>**Procurement of Internet Load Balancing, Bandwidth Management, and Aggregation Solution for OSG Main and Convergys One Buildings**<br><br>Objective:<br>*This procurement aims to deploy a solution that achieves the following primary objectives, directly tied to its core functions:*<br><br>*•Achieve Maximum Uptime through Load Balancing: To dynamically distribute internet traffic across multiple ISP links, providing seamless, automatic failover that ensures continuous operation even if one or more links fail.*<br>*•Optimize Performance with Bandwidth Management: To guarantee the performance of essential applications (e.g., video conferencing, VoIP, secure databases) by implementing Quality of Service (QoS) policies that prioritize critical data over less important traffic.*<br>*•Increase Throughput via Link Aggregation: To combine the speeds of all active internet connections, creating a larger pool of available bandwidth for faster downloads, uploads, and overall improved user experience.*<br>*•Simplify Network Operations: To centralize the control, monitoring, and reporting of all internet links through a single, user-friendly management console.*<br><br>***Specific Requirements for Internet Load Balancer***<br>a. Provide three (3) years of standard hardware warranty with 24x7 support services.<br>b. For technical assistance, the contact person would be designated by the provider and supported through email/online/phone for the entire standard support services.<br>c. Must provide eight (8) hours x five (5) days of technical support through unlimited phone, email, remote, and chat.<br>d. Must have a high priority level for the Support available eight (8) hours x five (5) days with unlimited phone, email, remote, and chat assistance.<br>e. Must provide technical support covering the following, but not limited to:<br>- Online incident submission<br>- Less than 4 hours response time upon receipt of the request from OSG.<br>- Consulting services on related support and services<br><br>*Please see attached Terms of Reference (TOR):*<br>*I. Scope*<br>*II. Approved Budget for the Contract (ABC)*<br>*III. Payment*<br>*IV. Delivery*<br>*V. Training*<br>*VI. Qualification of the Supplier*<br>*VII. Warranty/Product Support Requirement*<br>*VIII. Other provisions of RA 9184*<br>*IX. Technical Specifications*<br><br>*Attached: Memorandum from TWG Chairperson ASG Gilbert U. Medrano and Approved Terms of Reference from the Technical Working Group for Procurement of ICT Equipment* | 1 | Php 3,000,000.00<br>*VAT INCLUDED* | Php 3,000,000.00 |
| Amount in Words: | | **Three Million Pesos Only** | | | **Php 3,000,000.00** |
| Purpose: | | **For Bidding (Early Procurement Activity FY 2026)** | | | |

| Prepared By: | Recommending Approval: | Approved by: |
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| **AMELITO V. DUCUT** | **EDUARDO ALEJANDRO O. SANTOS** | **DARLENE MARIE B. BERBERABE** |
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